

Minutes of a meeting of the Warwickshire Public Service Board held on 23rd January 2008 at Studley Village Hall, Studley.

Present:

Members of the Public Service Board

Council Leaders: Alan Farnell - Warwickshire County Council
Dennis Harvey – Nuneaton and Bedworth Borough Council
Colin Hayfield – North Warwickshire Borough Council
Craig Humphrey - Rugby Borough Council
Les Topham – Stratford on Avon District Council

Coventry and Warwickshire Chamber of Commerce - Dianne Williams (substitute for Louise Bennett)

Warwickshire Association of Local Councils - Councillor Vaughan Owen

Observers

County Councillor Peter Fowler

Officers

District/Borough Council Chief Executives:

Chris Elliott – Warwick District Council
Christine Kerr – Nuneaton and Bedworth Borough Council
Paul Lankester – Stratford on Avon District Council
Simon Warren – Rugby Borough Council
Steve Maxey (substitute for Jerry Hutchinson) North Warwickshire Borough Council

Stratford LSP –Charles Goodey

Warwickshire PCT - Tim Davies

Coventry & Warwickshire Learning & Skills Council – Peter Shearing

Warwickshire Association of Local Councils - Alison Hodge

CWIC - Jacquie Aucott, William Clemmey

Warwickshire Police - Andy Parker

Government Office West Midlands - Sharon Shattock

	Chairs Introduction	
	<p>Cllr Farnell welcomed everyone to the meeting and thanked Paul Lankester for arranging the venue.</p> <p>Introductions were made around the table. Block Leads and Chairs of the LSPs were invited to this meeting to help progress agenda item 5, "Priorities for the New LAA", which was the main agenda item for this meeting.</p>	
1	Apologies	
	<p>Apologies for absence were received from Members of the Board :</p> <p>Louise Bennett (Chamber of Commerce), Councillor Michael Coker (Warwick District Council), Ian Francis (Police Authority), Bryan Stoten (Chair, Warwickshire PCT).</p> <p>Apologies were also received from</p> <p>Jim Graham (Chief Executive WCC), Jerry Hutchinson (Chief Executive of North Warwickshire Borough Council), David Carter (Strategic Director WCC), Marion Davis (Strategic Director WCC), Dave Clarke (Strategic Director WCC), David Rose (NHS Warwickshire), Cllr Leigh Hunt (Chair of Rugby LSP), Jon Reading (WCC Adult Health & Community Services)</p>	
2	Minutes of meeting held on 29 November 2007	
	<p>Resolved:</p> <p>That the minutes of the meeting held on 29th November 2007 be agreed as a correct record.</p> <p><u>Matters arising from the minutes</u></p> <p><u>3b. Climate Change & Environment</u> Nick Gower-Johnson had responded to the consultation on the indicators, highlighting the Boards views on the indicators for Environmental Sustainability.</p> <p><u>7. Narrowing the Gap in Warwickshire</u> Nick Gower-Johnson informed the group that a sub group had been set up to progress this piece of work, which will be submitted to the next PSB.</p>	

	<p>Christine Kerr will report back progress at the next meeting in relation to the “Narrowing the Gap” work programme commissioned by the Board at its last meeting.</p> <p><u>9. Draft Virgin and London Midland Timetable from December 2008</u></p> <p>Nick Gower-Johnson confirmed that an email had been sent conveying the feelings of the PSB, which will be followed up with a formal letter.</p>	
3	Area Based Grant	
	<p>Oliver Winters presented a report on the Area Based Grant. The key points of the report were highlighted:</p> <ul style="list-style-type: none"> • The ABG for Warwickshire is £22.1m for 2008/2009 • There is a significant increase in coming years due to the inclusion of the Supporting People Grant • Appendix A of the report gives the detail of the ABG for 2008/09 to 2010/11 • Grants are no longer ring fenced and could in theory be used for other purposes • Warwickshire County Council is responsible for finalising the allocation of grant in consultation with the PSB • Table 2 outlines the timetable for taking the process forward, it is a challenging timetable and hopefully next years timetable will be more realistic • This year is viewed as a transitional year • With the exception of one grant ‘Social Community Cohesion in Nuneaton & Bedworth’ there does not appear to be any new/additional resource. <p>There followed a discussion on the report with the main queries being:</p> <ul style="list-style-type: none"> • Clarification is needed on the Social Cohesion Grant for Nuneaton & Bedworth. Sharon Shattock will investigate this issue with the GO Cohesion Team. • Timing and flexibility issues – Budgets will be set in March, while targets are not officially signed off with GOWM until May. There is a built in review date in the New LAA for October 2008, giving opportunity to address issues around misalignment of resources • Issues on funding current projects and contracts. Block Leads had responded to the request made at the last PSB meeting to identify funding/gaps pressures that could be supported through any projected underspend in 2007/08. Oliver reported that it was now most unlikely that there would be any significant level of underspend this financial 	<p>SS</p> <p>OW</p>

	<p>year.</p> <p>Resolved:</p> <p>Oliver Winters will bring a further report to the next meeting on 20th February.</p>	
4a	<u>Index of Multiple Deprivation (IMD)</u>	
	<p>Spencer Payne presented the initial analysis undertaken by the Warwickshire Observatory on the IMD. The IMD was published in December 2007. More detailed analysis will be undertaken over the next few weeks making the links to the Narrowing the Gap work. The initial findings show that certain districts and localities in Warwickshire have got worse and a greater number of these areas appear in the top 10% Nationally deprived areas. In the Super Output Areas Warwickshire used to have 2, this has increased to 8 – all in the Nuneaton & Bedworth area.</p> <p>The group welcomed the report, thanked Spencer and posed the following issues:</p> <ul style="list-style-type: none"> • Has N&B got worse or have other districts improved? • The gap has got wider and needs to be addressed and more analysis undertaken • Need to address vulnerable groups in the deprived areas • Appendix 2 - very interesting to see LAA Block comparison between this and the last IMD • The impact of Camp Hill regeneration may not be reflected in this report due to the age of the data • Data shown on 1st Page of the report is 2 -3 years old 	
4b	Story of Place	
	<p>Spencer Payne presented the draft report on the ‘Story of Place’. Developing a Story of Place for Warwickshire is critical in the development of the new LAA and will act as part of the evidence base for developing priorities within the new LAA. This first draft will provide baseline information and context for the Blocks. Spencer asked for general and block intelligence feedback which will be incorporated into the report</p> <p>The group welcomed the report, thanked Spencer and posed the following issues:</p> <ul style="list-style-type: none"> • Information on the Children & young People section needs to be more balanced e.g. Health and Wellbeing • Housing information needs to show the differences between urban and rural issues 	

	<ul style="list-style-type: none"> • Population Projections are not in line with Regional figures in housing growth • Block Leads need to contribute to the report in terms of 'Value Added' priorities and challenges of the Block <p>Resolved:</p> <p>That detailed comments be returned to Nick Gower-Johnson and Spencer Payne by 28th January 2008.</p>	All
5	Priorities for the new LAA	
	<p>Nick Gower-Johnson introduced this item by saying that the development of the new LAA is an opportunity to rationalise and prioritise the current Agreement, build on the progress that has been made on the key theme of Narrowing the Gap, and enhance the coherence of the LAA across its current six Block Structure.</p> <p>All Theme Groups have been very active over the last few weeks and have meet to discuss the draft priorities for inclusion in the new LAA. Each Block has submitted their choice of draft priorities to Nick Gower-Johnson and these were combined into one report and circulated before the meeting. The PSB needs to agree the basket of draft indicators before they are presented to GO. The Blocks have so far suggested a total of 36 indicators drawn from the National Indicator Set. The task of the Board is to prioritise this list of 36 to a shorter list which will be used by the Blocks as a basis for their delivery and resource planning, and for wider partner and elected member engagement.</p> <p>It was agreed that each Block Lead should be given 10 minutes to outline the draft priorities emerging from their Block (see Appendix 1) and the reasoning for the choices. The following specific points were raised in relation to Appendix 1 attached:</p> <p>1) Children & Young People – Geoff King</p> <ul style="list-style-type: none"> • NI 156 Number of households living in Temporary Accommodation – not sure that this relates to children only, households may not include children –look at • Why isn't teenage pregnancy more visible? It has been included as part of NI 50 Emotional Health of Children • NI 69 Children who have experienced bullying – is felt to be important and could be put under the Stay Safe Priority 	

<p>2) Safer Communities – Andy Parker</p> <ul style="list-style-type: none"> • NI 15 Serious violent crime rate – this includes Domestic Abuse • NI 30 Re-offending rate of prolific and priority offenders is key <p>3) Stronger Communities – Chris Elliott</p> <ul style="list-style-type: none"> • NI 155 Number of affordable homes – need for all authorities to sign up to this in terms of land value/sale, otherwise target will not be achieved • NI 14 Avoidable contact, the need to marry up outreach with avoidable contact • NI 6 Volunteering at least once a month – why was this one chosen and not a more challenging one? <p>4) Healthier Communities & Older People – Tim Davies</p> <ul style="list-style-type: none"> • Should Carers and Mental health be brought into the current priorities, they will have to be local indicators. NI 124 People with a long-term condition supported to be independent and in control of their condition and 139 The extent to which older people receive the support they need to live independently at home - must involve services/delivery around carer support • Query on NI 187 Tackling Fuel Poverty – should this be included? And if yes where? Under HCOP or CC&E, it could be a local indicator • There is an overlap of the Supporting People Indicators, maybe match up NI 124 and NI141, NI139 and 142 • NI 120 All age all cause mortality – should this include infant mortality which is a traditional indicator of poverty? <p>5) Economic Development & Enterprise – Dave Hill</p> <ul style="list-style-type: none"> • Add to the first objective “ ...while increasing overall Economic Performance” • Top priority should be worklessness plus up-skilling • NVQ level 2 could be included in the basics skills agenda as well as the higher levels i.e. 4 • Need to focus on the skills gap NI 174 would cover this – Skills gaps in the current workforce reported by employers <p>6) Climate Change & Environment – Christine Kerr</p> <ul style="list-style-type: none"> • Should Fuel Poverty be included – either here or elsewhere? • Should an indicator on flooding be included, query on NI 189 Flood and coastal erosion risk management – Sharon GOWM said in order to use this indicator you have to have a coast line! But she will investigate and feedback to NGJ • Query on why waste was not included as the County is below average performance – considered that this is 	<p>Block Leads</p>
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	<p>covered in the work of the 'Waste Partnership'</p> <ul style="list-style-type: none"> • NI 195 Improved street and environmental cleanliness (levels of graffiti, litter, detritus and fly posting) is an important indicator especially at a local level <p>Resolved:</p> <p>That Block Leads be asked to discuss and address the issues within their blocks and report back to Nick Gower-Johnson week beginning 28th January.</p> <p>The group recorded their thanks to the Themed Groups, Block Leads and all those involved in this process for providing an excellent starting point as a result of generally exhaustive and inclusive processes.</p> <p>In response to a query raised by Nick Gower-Johnson, Sharon Shattock agreed that it would be entirely appropriate for the submission due by 31st January to effectively represent the sum total of progress to date. She acknowledged that this would be subject to further refinement, partner discussion and, importantly, engagement with elected members.</p>	
6	Consideration of the Timetable for agreeing the new LAA	
	<p>Nick Gower-Johnson outlined the next steps:</p> <ul style="list-style-type: none"> • A provisional list of up to 35 indicators will need to be submitted to GO at the end of January • Block leads to discuss the queries above and respond to Nick Gower-Johnson week beginning 28th January 2008 • Nick to undertake a rationalisation exercise on the priorities submitted and analyse the overall view of the priorities • The draft priorities to be circulated to the PSB • Draft priorities to be submitted to GOWM end of January (subject as above) • Identification and agreement of resources required by the new LAA Negotiation of Targets over the 3 years of the new LAA with partners and GOWM – Feb/March 2008 • Submission of near final draft to GOWM – 31st March 2008 • Finalisation of negotiations with GOWM and central government – March/June • Sign off with central government July 1st 2008 	
7	Coventry and Warwickshire Infrastructure Consortium (CWIC)	
	William Clemmey informed the group that CWIC have produced a Six Year Strategy plus a Three Year Business	

	Plan. A Big Lottery Fund Bid has been successful in securing funds of £288,000 to support the development of “The Warwickshire Voluntary Sector Forum”.	
8	AOB	
	<p>Items for discussion at future PSB meetings – The Growth Agenda and the consequences of Growth.</p> <p>Should future Meetings be held more centrally? – to be discussed at the next meeting which is to take place in Warwick District. Nick Gower-Johnson to liaise with Chris Elliott as to the venue of the next meeting.</p>	

The meeting finished at 4.50 p.m.

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Chair

Appendix 1

New LAA - Suggested Priorities and Indicators by Block January 2008

Children & Young People Block

Be Healthy

1. Emotional health of children (NI 50)
2. Obesity among primary school age children in Year 6 (NI 56)

Stay Safe

1. Children who have run away from home/care overnight (NI 71)
2. Number of households living in Temporary Accommodation (NI 156)

Enjoy and Achieve

1. Achievement of a Level 2 qualification by the age of 19 (NI 79)
2. Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stages 2 and 4 (NI 102)

Statutory 16

Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy (NI 72)

Achievement at level 4 or above in both English and Maths at Key Stage 2 (Threshold) (NI 73)

Achievement at level 5 or above in both English and Maths at Key Stage 3 (Threshold) (NI 74)

Achievement of 5 or more A*-C grades at GCSE or equivalent including English and Maths (Threshold) (NI 75)

Achievement at level 5 or above in Science at Key Stage 3 (NI 83)

Secondary school persistent absence rate (NI 87)

Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest (NI 92)

Progression by 2 levels in English between Key Stage 1 and Key Stage 2 (NI 93)

Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2 (NI 94)

Progression by 2 levels in English between Key Stage 2 and Key Stage 3 (NI 95)

Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3 (NI 96)

Progression by 2 levels in English between Key Stage 3 and Key Stage 4 (NI 97)

Progression by 2 levels in Maths between Key Stage 3 and Key Stage 4 (NI 98)

Children in care reaching level 4 in English at Key Stage 2 (NI 99)

Children in care reaching level 4 in Maths at Key Stage 2 (NI 100)

Children in care achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and Maths) (NI 101)

Make a Positive Contribution

1. Young people's participation in positive activities (N110)
2. Substance misuse by young people (N115)

Achieve Economic Well-Being

1. Proportion of children in poverty (NI 116)
2. 16 to 18 year olds who are not in education, training or employment (NEET) (NI 117)

Safer Communities

Priorities

1. ASB (including criminal Damage and Arson)
2. Serious Violent Crime / Violent Crime (including domestic abuse)
3. Alcohol and Drug Misuse
4. Acquisitive Crime (including theft, domestic burglary and business crime)
5. Road Safety
6. Safer Futures (PPO's, Young People)

The following priorities were also identified within the workshops:

Hate Crime
Community Engagement
Counter Terrorism

National indicators

1. NI 15 Serious violent crime rate
1. NI 30 Re-offending rate of prolific and priority offenders
3. NI 21 Dealing with local concerns about anti-social behaviour and crime by the local council and police
4. NI 47 People killed or seriously injured in road traffic accidents
5. NI 16 Serious acquisitive crime
6. NI 40 Drug users in effective treatment

Stronger Communities

1. The Stronger Communities Partnership met on Friday 18th January, and recommends to the Public Service Board that its priorities remain the same as in the existing Local Area Agreement (detailed below as 'outcomes'), and that the following indicators are used to set Improvement Targets for the new Local Area Agreement (detailed below as 'indicators').

Outcome	Indicator
St1. Local people are empowered to have a greater choice and influence over local decision making and a greater role in public service delivery	NI4. % of people who feel they can influence decisions in their locality
St2. Vibrant communities where people are likely to access facilities and services locally and participate in community life through shared activities such as learning, sports, arts and volunteering	NI6. % Volunteering at least once a month
	NI14. Avoidable contact: The average number, of customer contacts per received customer request
St3. Fair, tolerant and cohesive communities	NI1. % of people who believe people from different backgrounds get on well together in their local area
St4. Local Housing needs are met	NI155. Number of affordable homes delivered (gross)

2. The Partnership's recommendations are made on the basis of strategic priorities, where additionality will be gained through collaborative work between different agencies.

3. Funding is available through the area-based grant for:

- Local Involvement Networks in support of NI4
- Cohesion in Nuneaton & Bedworth in support of NI1.

4. These priorities will reinforce the priorities of other blocks. For instance, achieving active citizenship through the children & young people's block.

5. The Stronger Communities Partnership considered the resource implications of these targets. It was felt that:

- We would need to review how public agencies can best support and fund initiatives to meet the agreed Stronger Communities targets
- Significant improvement to NI155 (number of affordable homes delivered) may require the release of land or assets held by public authorities at less than market value.

Healthy Communities and Older People Block

Below is the list of indicators that the Healthier Communities and Older People Partnership Board would recommend for inclusion in the basket of up to 35 indicators for the new LAA in Warwickshire.

Indicator
NI 120 All age all cause mortality
NI 123 16+ current smoking rate
NI 124 People with a long-term condition supported to be independent and in control of their condition.
NI 139 The extent to which older people receive the support they need to live independently at home.
NI 141 Number of vulnerable people achieving independent living. <i>(This aim is to measure the extent to which housing related 'Supporting People' helps people move on in a planned way to more independent living)</i>
NI 142 Number of vulnerable people who are support to maintain independent living.

In addition the HCOP Partnership Board will be considering **additional local indicators** based on three overarching priority areas that were agreed at the Stakeholder Event on 16th November 2007.

They are:

Reducing health inequalities both across county and within districts.

Supporting and encouraging people to live healthy lifestyles.

Supporting people to live independently at home.

The HCOP PB would also recommend the inclusion of the following indicators in other blocks.

NI 55 or 56 Obesity among primary school age children in Reception Year and Year 6 respectively. *(If only one chose NI 56 Year 6)*

NI 112 Under 18 conception rate

NI 40 Drug users in effective treatment

Economic Development & Enterprise Block

Objective1:

Narrowing the gap in economic performance between the north and south of the county

Key Performance Indicators

NI152: Working age people on out of work benefits (*Focus on north/worst LSOAs?*)

NI171: VAT registration rate (*focus on north of county?*)

NI117: 16 to 18 yr olds not in education, training or employment (NEET) (*focus on north?*)

Priorities

Integrated employment & skills support for workless individuals

Working with health community to reduce stock & flows of IB Claimants

Focussed bespoke enterprise support for RZ area

Developing an entrepreneurial culture in young people

Increased targeting of inward investment support in north of county

Developing sustainable communities (environment, crime, housing, etc)

Transport improvements to connect people with jobs and services?

Helping tackle child poverty through employment & skills

Local Indicators

People falling out of work onto incapacity benefit

Employment growth in the regeneration zone?

Transport indicator?

% with no qualifications / % with NVQ2 or equivalent

Youth unemployment?

Child poverty indicator?

Business growth in the regeneration zone?

Number of inward investment enquiries in N&B?

Links to indicators on safer / stronger communities theme

Local Actions

To be developed

Objective 2:

“Investing in Success” – building on what makes Warwickshire a good place to live, work, visit and invest

Key Performance Indicators

NI166: Average earnings of employees in the area

NI165: Working age population qualified to at least Level 4 or higher

NI172: VAT registered businesses showing growth

Priorities

Growing high value sectors and clusters

Linking economic development with the housing growth agenda

Developing an innovative and entrepreneurial culture across the county

Strengthening accessibility & connectivity through a high quality transport network

Ensuring high quality business support that meets the needs of local businesses

Pro-active land-use planning to meet the needs of a growing, high value economy

Developing management & leadership skills

Reducing the environmental impact of economic growth

Local Indicators

Numbers employed in priority sectors / knowledge economy

Net enterprise growth rates

Housing Growth indicator?

Number of Business Link intensive assists?

CO2 emissions per unit of GVA

Working age population qualified to NVQ3+

Average workplace earnings

Maintenance of road network? Other transport?

Others?

Local Actions

To be developed

Climate Change and Environment

NI 186 Per capita co2 emissions in the LA area

NI 188 Adapting to Climate Change

NI 191 Residual Household Waste per Head

NI 197 Improved Local Biodiversity - Active Management of Local Sites.